

# UPWORK ACCOUNT SUSPENSION APPEAL LETTER

HI AM WRITING TO APPEAL THE SUSPENSION OF MY FREELANCER ACCOUNT ON UPWORK. I WAS SURPRISED TO RECEIVE THE NOTICE THAT MY ACCOUNT HAD BEEN SUSPENDED, AS I WAS NOT AWARE OF ANY VIOLATIONS OF UPWORK'S POLICIES OR COMMUNITY STANDARDS.

I HAVE ALWAYS TAKEN MY WORK ON UPWORK SERIOUSLY AND HAVE NEVER ENGAGED IN ANY PROHIBITED ACTIVITIES, SUCH AS USING MULTIPLE ACCOUNTS, MANIPULATING MY PROFILE, OR WORKING ON PROJECTS THAT VIOLATE UPWORK'S POLICIES. I HAVE ALWAYS COMPLIED WITH UPWORK'S TERMS OF SERVICE AND COMMUNITY STANDARDS, AND I BELIEVE THAT MY WORK HISTORY AND POSITIVE FEEDBACK FROM CLIENTS ATTEST TO THIS FACT.

I WOULD GREATLY APPRECIATE IT IF YOU COULD PROVIDE ME WITH MORE INFORMATION ABOUT THE REASON FOR MY ACCOUNT SUSPENSION, AS WELL AS ANY STEPS I CAN TAKE TO ADDRESS ANY ISSUES AND PREVENT FUTURE VIOLATIONS. I AM COMMITTED TO COMPLYING WITH UPWORK'S POLICIES AND MAINTAINING A HIGH STANDARD OF PROFESSIONALISM IN ALL MY WORK.

THANK YOU FOR YOUR ATTENTION TO THIS MATTER, AND I LOOK FORWARD TO HEARING FROM YOU SOON.

SINCERELY,  
[YOUR NAME]

THIS IS VERY FORMAL. YOU CAN SIMPLY WRITE THIS:

HEY THERE,

I WAS SURPRISED TO SEE THAT MY UPWORK ACCOUNT GOT SUSPENDED. I'M NOT SURE WHY THIS HAPPENED AND I REALLY NEED MY ACCOUNT TO BE ACTIVE AGAIN.

CAN YOU PLEASE LET ME KNOW WHAT WENT WRONG? IF THERE'S ANYTHING I DID WRONG, I'LL MAKE SURE NOT TO DO IT AGAIN IN THE FUTURE.

THANKS FOR YOUR HELP!

BEST REGARDS,  
[YOUR NAME]